

Start Strong Assessment

Home Testing Readiness for Teachers/Administrators

The main difference between preparing for an onsite test administration and a remote or hybrid test administration is the need to factor in a communication loop between the student and their facilitator at home and the school proctor. The experience itself is very similar to your student's normal, onsite testing experience, using the same platform. Preparing in advance for communication between facilitator and proctor will help ensure your remote testing administration goes smoothly.

Test coordinators and test administrators/proctors will work together as they traditionally have to register and set up students prior to testing. Test administrators can then deliver assessments easily by sending the authorization tickets to test takers through the primary mode of distance learning communication. Following the communication of login credentials, the proctor indicates when the assessment should be taken.

Remote Assessment Checklist

Before Testing

- Ensure online accommodations (e.g., Spanish) for English learners and accessibility features (e.g., text-to-speech) are assigned, as appropriate.
- Verify students are assigned to the appropriate test form on the Students in Sessions screen in PearsonAccess^{next}.
- Distribute student username and password information through the primary mode of distance learning communication.
- Test Administrators must "Start" the test session in PearsonAccess^{next} and "Unlock" the test.

During Testing

- Actively administer the test. Refresh the Students in Sessions screen in PearsonAccess^{next} frequently to monitor student statuses.
- Resume tests as needed.

After Testing

- At the end of each test verify the tested unit status for each student appears as "Completed."
- Ensure student has submitted their test once the final tested unit is complete.