

New Jersey Student Learning Assessment-Science

2025 Test Administrator Script for Computer-Based Testing

Grades 5, 8, and 11 NJSLA-Science

The 2025 Test Administrator Script for Computer-Based Testing must be used with the *Spring 2025 Test Administrator Manual*.

NJSLA-S CBT 2025

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Grade 5 Science

Using the Test Administrator Script

The administration script in this document will be used for all units of the NJSLA—S. The script must be used with the *Spring 2025 Test Administrator Manual*. On the first read-through, Test Administrators (TAs) are required to adhere to this script for administering the NJSLA—S. Read word-for-word the bold instructions in each "Say" box to students. Do not modify or paraphrase the wording in the "Say" boxes. Some of the "Say" boxes are outlined with a dashed line and should be read aloud only if they are applicable to the students testing. Some directions may differ slightly by unit and are noted within the administration script. Text that is outside the "Say" boxes includes directions for Test Administrators to follow and should not be read to students.

Grade 5 Science Testing Times and Materials—All Units

Unit	Unit Testing Time	Required Materials	Start Time	Stop Time
Unit 1	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 2	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 3	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 4	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time

Before students can begin testing, the test session must be started in PearsonAccess^{next}. Additionally, the unit must be unlocked (refer to **Section 4.2** of the *Spring 2025 Test Administrator Manual* for more information). Speak to your School Test Coordinator (STC) to determine who will complete these two tasks prior to testing. TAs must make sure all testing devices are turned on and have the TestNav app open. Make sure all testing devices display the **Sign-In** screen as shown under the Checking Audio section. Make sure headphones are plugged in for all students using text-to-speech and do an audio check prior to launching TestNav.

It is critical to ensure that students have the appropriate accessibility features and accommodations prior to testing. To verify student accessibility features and accommodations, reach out to the School or District Test Coordinator. Refer to **Section 6.1** and **Section 6.2** of the *Spring 2025 Test Administrator Manual* for further instructions on how to check accessibility features and accommodations.

NJSLA-S Grade 5 CBT 2025

According to New Jersey Administrative Code (N.J.A.C.) 6A:8-4.1(e), "District boards of education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district." Unauthorized electronic devices can significantly undermine the integrity of test results, thereby compromising a district's ability to evaluate and interpret student performance accurately. Upholding rigorous standards to protect the assessment process ensures that the data used to inform educational initiatives are both valid and reliable.

For any and all technology related issues, please refer to **Section 4.3 and 4.3.1** of the *Spring 2025 Test Administrator Manual*.

Test Administrator Script

Instructions for Preparing to Test

آج، آپسطانسکا احتان می گی.

کری:

If a student raises their hand, collect the electronic device (or follow the school/district policy) and store it until testing for all students has been completed and all secure materials have been collected. Certain electronic devices may be allowed for accommodations purposes only during testing. Please contact your STC immediately if there are questions regarding electronic devices.

Checking Audio (for Students Needing Text-to-Speech Only)

کسی:

کی نیم سفی تک و تعتب ات TestNav جی مرسوالی ک علیای جلاب موجود TTS خ فی گ ل در موجود موجی کی دی . پ ژهافتی ک فیت ار اور آوازی وکی می کی ولک رکن گ اختی ارات گ حام لیبٹانی TTS خ فی جی موکی ہی .

A screenshot of the **Test Audio** function is provided. TAs should assist students with audio adjustments as needed.



NJSLA-S Grade 5 CBT 2025

Instructions for Logging in

کىي:

Distribute testing tickets, scratch paper, pencils, and approved accessibility and accommodations tools, if needed, for certain students. As an optional item for science, handheld calculators may be provided.

Note: Handheld calculators must be handled in accordance with the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the <u>New Jersey Assessments</u>

Resource Center under Educator Resources > Test Administration Resources.

ابىپائن طال ب عىم گ اې ح فئى ك ئىپى كەكىمى اورى قى ئىنىنى كىك اسپىر آپكىلىمال اور آخىرى نام موجودىم.گىر آپ گىپاسىلى ك ئىنى كىرىمت ويلىن الماھى ئىلى.

کىي:

STUDENT TESTING TICKET

Student: SAMPLE STUDENT

State ID#: 1234567890
Session: Sample Session
Date of Birth: 2010-01-01

Test: Science

You are authorized to take the electronic version of this test. You will be asked to provide the following information in order to access the test on the device. Please wait for the instructions from the test monitor before proceeding.

Select New Jersey in the TestNav Application.

Username: 1111111111 Password: ab1111

(OPTIONAL) Local Testing Device ID: ____

If a student has the wrong ticket, provide the correct student testing ticket to the student. If the correct student testing ticket is missing, contact your STC.

ابىلناصارفنام درجىي عسكم آپ گىكى گىعرچ كىعناگىارم.

کری

(توقف کریں.

اس گبع دپاس ورڈ درجیں جس کہ آپ گک ٹپر کھٹاگی امہ.

(توقف كرين.)

اب، "Sign In") لهان ان ل في مت خبكى ل

(توقف کریں.)

سل کی ن گ ابوری طئ یک و نی می پان ان امتال شکی د. گر آپ جون اجد که کون می وم آپک ان می مرحت وراک رم پان ا منامع طعی .

کری:

اب آپکو "Available Tests") هن اب اقتحان (امکی ن ب ر من اچامینی ن ب سید است است است است است است است است است ا است کی در است است بونٹ پُر کریں). آپکو "Welcome") خوش آمی در ال کی ن نظر آئ چام ن.

Circulate throughout the room to make sure all students have successfully logged in. Retype the username and password for a student, if necessary. Passwords are not case-sensitive. If any students do not see their correct name on the login screen, close TestNav, reopen it, and log the students back in with the correct student testing ticket.

Instructions for Administering Each Unit

کری:

سل کی ن گ وسط می "Start Test Now") اقت حان اب کش و بحثی ن (خلیہ مخت خبکی ن جب می بی اسکی ن پ ر دی گئی نگر مخت خبکی ن جل ب موجو و مسل کی ن پ دی گئی ن مخت کی بازگ و می می سل می بازگ و می می اسک و بازگ و مخت مالک رفی کن ن ن ن ورت پ ش کئی ن می جبت ک می آپک و بی کی می گئی ون کی و ن ب ایک و بی می بازگ و مخت خبن کی ن بازگ و مخت خبن کی بازگ و مخت خبا کی بازگ و مخت خبا که بازگ و مخت خبا بازگ و مخت خبا کی بازگ و مخت خبا کی

کسی:

گر آپکوکیسسوالک اجواب مغومن می متو آپ اسک ب کم ارککس کنی می اور قبال سوالپر جاسکی کمی اور قبال سوالپر جاسکی می گر آپ نی گوئک می گرد آپ نی آب نی این اور انسوال تک اجاز مرک می می کنی می آپ نی آب گوئک مارککی المو. مارککی المو.

کسی:

ى د آئى كىل كى نۇردىلات اختامىد. اس ق تتكىلشوغنىكى، جبتىك آپكىلىس كىرنىكونىكدا جى

کچھ اف اظی فق رے خطکش دہ موں کئٹ ہی۔گر آپک وکو گئ خطکش دہ اف اظی فق رے نظر آئی ہت و آپ کی جو آپکو اس فی ظی فقر می کست عی ففرا مکر سگا۔ کا کساب اپلیغت ظامرکر نی گلہتان ککھولس کئٹ ہی جو آپک واس فی ظی فقر می کست عی ففرا مکر سگا۔

امتحان گ دوران،گر آپکوپلنن اصحای آل مع می قکی سقسی کم شکال تک اسامنا موتوپان اما هناهتای، تک موران،گر آپکوپان اصحان گسوال تک می آپک مدد تک می آپک مدد نصی کورگا.

ىلىنگام چىككىرنى گىبىع دىلىن المىئى مىلىمىئى يىلىن اور ھى آپكو التى خا<u>لىنى سىلىگى آۇ</u>ڭ مونى گىطى كى كى دورىگا. ئىھىر ھى آپكى اطال ب غى كى التى حافىئى كى ئىلىنى ئىلىنى جى ئىلىنى ئىلىنى ئىلىنى ئىلىنى ئىلىنى ئىلىنى ئىلىنى ئىلىنى جىئى ئىت ۋ، آپ ئىلى اردال گى انىنى ئىلىنى مىلى كىكى .

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Read from Option A, B, or C based on local policy (contact your STC with any questions).

کسی:
اختیار A:
اقتحالهٔ سالگ آؤٹ مو جنی گبعد، اقتحان خیم مونیت ک خام گشهرسیمتهی.
اختیار B:
آپ گ اقتحالهٔ سالگ آؤٹ مو جنی گبعد هی آپکو جنی ک اجازت دورگا.
اختیار C:
آپاهگ حان مسالگ آؤٹ مو جنی گبعد، آپیونٹ گ خیم مو جنی کک گیکت ابی فیگر اجازت شدم مواد
پڑھ کیکیں.

کسی: کی آپ گک ولئ سوال تری ؟

Answer any questions.

Instructions for Starting the Test

كىرى: "Start" كىرى. (توقف كرير.) اب آپكو اېحان هى مىنا چامن.

Pause to make sure all students are in the correct unit.

Regular time:

کسی: آپ گپاس اسی ف ٹکو کېملکرن گالت 45 منٹ ہوں گی. هی اس ق ت آپکو مطل می رودگی گانگی، جب آپ گ پاسلمت حان گ ق ت گ 10 من شباکی ہوں گی. آپ ابکامکن کشو می رسکتی ہی.

For extended time students only:

If students are testing with extended time accommodations, it may be necessary to adjust the amount of time students will have to complete this unit. Refer to the student's accommodations.

اختیار A: آپ گپاس اسی فنٹکو کم ملک رنی گلہگھڑت ہوں گی. ہی اس ق ت آپکو مطل می روںگھ گئی، جب آپ گ پاسلمت حان گ ق ت گ ہن ٹب کاتی ہوں گی. آپ ابک اکن اکشو می رسکتی ہیں.	کښي:
اختيار B:	
آپ اسې ون شکو کېم لک رنی گالټ مل کول گ دن گ اخت احت کې چن ا چهی کان اق <u>ت میل</u> س کنځ کی ی. هی آپک و بې اؤدگه الکی جب هن شبکاق در ج <u>انی گی</u> . آپ ابک احک اکمن اکش و بحس کنځ کی ی	

Write the starting time and stopping time in the timing box (**Figure 2.0** of the *Spring 2025 Test Administrator Manual* Timing Box Example). Actively proctor while students are testing:

- Redirect students as necessary (Section 2.9.1).
- If technology issues occur during testing, assist students as needed. Follow the protocol in **Section 4.3**, as applicable, if any technology issues cause a disruption.
- Assist students in logging out of TestNav as they complete the unit (Section 4.4).
- Collect test materials as students complete testing (Section 2.10).
- If students have questions about an item, tell them, "Do the best you can." (Section 2.8)
- If students indicate that a test item is not functioning appropriately, refer to Section 4.3.1.
- Ensure that any absent students are locked out of the unit.

Instructions for Taking a Break during Testing

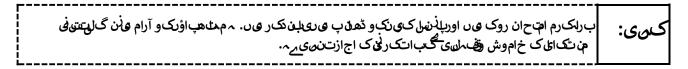
The following are permitted during test administration at the discretion of the TA:

- One stretch break of up to three minutes is allowed for the entire classroom during testing for each unit. The stopping time should be adjusted by no more than three minutes if there is a stretch break.
- Individual restroom breaks are allowed during testing (do not adjust; stop time except for students
 who have frequent breaks in accordance with row 2f of Table 2, Administrative Considerations, in the
 NJSLA and NJGPA Accessibility Features and Accommodations (AF&A) Manual, which is available at
 the New Jersey Assessments Resource Center, located under Educator Resources > Test
 Administration Resources).

TAs must adhere to the following security measures:

- Students must be supervised at all times during breaks.
- Student screens must not be visible to other students.
- Students are not permitted to talk to each other during testing or breaks during testing.
- Students are **not permitted** to use unauthorized electronic devices, play games, or engage in activities that may compromise the validity of the test.

If taking a three-minute stand-and-stretch break during the unit:



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After taking a classroom break, be sure students are seated and device screens are visible.

کسی: آپ اب انتاح ان دسوارد کلش و محکس کلی کلی دی .

Continue to actively proctor while students are testing.

Instructions for When 10 Minutes of Unit Time Remain

When 10 minutes of unit time remain (**Note:** Do not read the following text to students with an extended time accommodation.):

کىمى: پَ گ باس 10 من شب^كانىمى.

Instructions for Ending the Unit

When the unit time is finished, read the following (optional) "Say" box if there are students still actively testing. If a second unit will be administered after a short break, stop the directions after the students submit their final answers. Do not have students log out of TestNav. For the next unit, start at "Find your name . . ." at the end of the Instructions for Logging In section.

کسی:
کامکنا روک میں. افتحانکا ق ت اب خ م موگی ایرم.
الها الها اوربلنن جواباتکا جائز الهان گالت الهار "Review" (جائز الهانه المفرد دی گئانی میس تکا الهان عمل الهاری الهار الهان عمل الهاری الهار الها

Circulate throughout the room to make sure all students have successfully logged off. To log off, select the "User dropdown menu" at the top right corner and select "Sign out of TestNav." Then, collect student testing tickets and scratch paper. Also, collect any handheld calculators that were used and adhere to the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources.

- Ensure all students are in Completed status for the unit in PearsonAccess^{next} at the end of the unit.
- Return all test materials to your STC. Report any missing materials and absent students.
- Report any testing irregularities to your STC.

If more than one unit is being administered on the same day, allow students to take a short break (e.g., restroom break or stretch break) or extended break (e.g., lunch). Once students have returned and are seated, read the appropriate script to move on to the next unit.

Grade 8 Science

Using the Test Administrator Script

The administration script in this document will be used for all units of the NJSLA—S. The script must be used with the *Spring 2025 Test Administrator Manual*. On the first read-through, Test Administrators (TAs) are required to adhere to this script for administering the NJSLA—S. Read word-for-word the bold instructions in each "Say" box to students. Do not modify or paraphrase the wording in the "Say" boxes. Some of the "Say" boxes are outlined with a dashed line and should be read aloud **only** if they are applicable to the students testing. Some directions may differ slightly by unit and are noted within the administration script. Text that is outside the "Say" boxes includes directions for Test Administrators to follow and should not be read to students.

Grade 8 Science Testing Times and Materials—All Units

Unit	Unit Testing Time	Required Materials	Start Time	Stop Time
Unit 1	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 2	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 3	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 4	45 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time

Before students can begin testing, the test session must be started in PearsonAccess^{next}. Additionally, the unit must be unlocked (refer to **Section 4.2** of the *Spring 2025 Test Administrator Manual* for more information). Speak to your School Test Coordinator (STC) to determine who will complete these two tasks prior to testing. TAs must make sure all testing devices are turned on and have the TestNav app open. Make sure all testing devices display the **Sign-In** screen as shown under the Checking Audio section. Make sure headphones are plugged in for all students using text-to-speech and do an audio check prior to launching TestNav.

It is critical to ensure that students have the appropriate accessibility features and accommodations prior to testing. To verify student accessibility features and accommodations, reach out to the School or District Test Coordinator. Refer to **Section 6.1** and **Section 6.2** of the *Spring 2025 Test Administrator Manual* for further instructions on how to check accessibility features and accommodations.

NJSLA-S Grade 8 CBT 2025

According to New Jersey Administrative Code (N.J.A.C.) 6A:8-4.1(e), "District boards of education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district." Unauthorized electronic devices can significantly undermine the integrity of test results, thereby compromising a district's ability to evaluate and interpret student performance accurately. Upholding rigorous standards to protect the assessment process ensures that the data used to inform educational initiatives are both valid and reliable.

For any and all technology related issues please refer to **Section 4.3 and 4.3.1** of the *Spring 2025 Test Administrator Manual.*

Test Administrator Script

Instructions for Preparing to Test

آج، آپسطنسکا احتان می گی.

کری:

If a student raises their hand, collect the electronic device (or follow the school/district policy) and store it until testing for all students has been completed and all secure materials have been collected. Certain electronic devices may be allowed for accommodations purposes only during testing. Please contact your STC immediately if there are questions regarding electronic devices.

Checking Audio (for Students Needing Text-to-Speech Only)

کسی:

کی نیم سفی تک و تعتب ات TestNav جی مرسوالی ک علیای جلاب موجود TTS خ فی گ ل در موجود موجی کی دی . پ ژهافتی ک فیت ار اور آوازی وکی می کی ولک رکن گ اختی ارات گ حام لیبٹانی TTS خ فی جی موکی ہی .

A screenshot of the **Test Audio** function is provided. TAs should assist students with audio adjustments as needed.



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Instructions for Logging in

کری:

Distribute testing tickets, scratch paper, pencils, and approved accessibility and accommodations tools, if needed, for certain students. As an optional item for science, handheld calculators may be provided. Periodic tables may also be distributed if the school has chosen to print them.

Note: Handheld calculators must be handled in accordance with the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy,* which are available on the <u>New Jersey Assessments</u>

Resource Center under Educator Resources > Test Administration Resources.

کسی:

STUDENT TESTING TICKET

Student: SAMPLE STUDENT

State ID#: 1234567890
Session: Sample Session
Date of Birth: 2010-01-01

Test: Science

You are authorized to take the electronic version of this test. You will be asked to provide the following information in order to access the test on the device. Please wait for the instructions from the test monitor before proceeding.

Select New Jersey in the TestNav Application.

Username: 1111111111 Password: ab1111

(OPTIONAL) Local Testing Device ID:

If a student has the wrong ticket, provide the correct student testing ticket to the student. If the correct student testing ticket is missing, contact your STC.

ابىلناصارفنام درجى، چسك، آپ گىتك ئىكىچ كىمىگىايم.

کری

(توقف كرين.)

اس گبع دپاس ورڈ درجیں جس کہ آپ گٹک ٹپر کعل گی ارم.

(توقف کریں.)

اب، "Sign In")ريئان ان لنفي مت خبكى س

(توقف كرس.)

لرکین گ ابوری طئیکون هی بانانامالشکی د. گر آپ جونام محکونی ورد آپکانوی مرت وراکرمپانا

ىرى:

اب آپکو "Available Tests")سری اب اق حان (الرکی نهر مونا چامه نی وث _____ گلق "Start" الشوعى درانى مت خبكى در المناسب يونت پُر كرين). آپكو "Welcome")خوش آمى در المركى ننظر أئ

Circulate throughout the room to make sure all students have successfully logged in. Retype the username and password for a student, if necessary. Passwords are not case-sensitive. If any students do not see their correct name on the login screen, close TestNay, reopen it, and log the students back in with the correct student testing ticket.

Instructions for Administering Each Unit

کری:

کىي:

ا ابکشوی ک وسط چی "Start Test Now")ات حان ابکشویکی در خلی مت خبکی د. جب چی امرکی نهر دىگىن، طااتكوبره برا موستو مى سىلە ھى. آپكو مى سىلە چانت گالى طى بىل موجود المكرول بارک و المت عمالک رفن ک نصورت پر شرک از رم. جبت ک می آپک وطس ک رفک ونک و وت بت ک "Start" مارک و المت عمالک رفن كى دانى كى دانىكى دارانى كى دارانى ك

آج، آپگی ڈ ھرائنسرامت حانک فی فٹ _____ (مناسب یونٹ کو پُر کریں) میں گی. آپکی کی کہ استعمالک رسکی کی گئی۔ آپ کہ استعمال کا لیتٹ والب ار می کا ککو کہ الفی کی اللہ اللہ کی اللہ

مرس والک و رهی داس گفعد ، مرس والک اجواب عنن گلقمطات کسی ویکی د. گری وکی سوال آبع سپلنا

گر آپکوکیسسوالک اجواب می ومنیی رمت و آپ اسک بک مارکک رسکی می اور کال سوالپر جاسکی می. گار آب بی دی خ مکری می مت و آپ پات جوات اور انسوالتک اجاز نم ل سرکی می جنک و آپ کیک مارککی مو.

کسی:

ى مى آىكى ئىلى ئىلى ئىلىدى ئ

ک چھل فی طلق کا فیان کے خطک بڑی دم موس کی کی گار آپک وک وکئ خطکشی دم اف اظی فی قررے نظر قشی مت و آپ ئ كىپاپ اپلغتظامركرنى گالېتان ككه ولسكى مو آپكو اسف ظىفى قر ھىكتى فىفرام كريكا.

تك مى آئيك مددكرسكون. هي القرحان گ دوران القرحان گسوالتي آنالئ الله في آئيك مدد ن کی کرسک و رگا.

پانکام چی ککرنی گسِع دیپانامله معله علی اور می آپک و اهر حالع سالگ آؤٹ مونی گ طی فی ک محل ت دورگا. پدر هی آپکاطالب ع کا احت حافظت اور ارکی چیوی جم کرونگا. ی کسار جب آب احت اج سیامر مو جلئ عتو، آپ دوارمالگ اننهی موسکی.

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Read from Option A, B, or C based on local policy (contact your STC with any questions).

کسی:

اختیار A:

امتحافه سالگ آؤٹ مو جنی گبعد، اقتحان خیم مونیت ک خام کیشه سیعتهی.

اختیار B:

آپ گ اقت حافه سالگ آؤٹ مو جنی گبعد هی آپکو جنی ک اجازت دورگا.

اختیار C:

آپ گ اقت حافه سالگ آؤٹ مو جنی گبعد، آپیونٹ گ خیم مو جنی کک کی کی سال ک آؤٹ مو جنی گبتابی افکار اجازت شدم مواد

پڑھ سکتی ہی۔

کسی: کی آپ گک ولئ سوالت می؟

Answer any questions.

Instructions for Starting the Test

کسی: "Start" کشویحی می (با نی مت خبکی می . (توقف کریں .) اب آپک و افت حان هی مرف ا چام ن.

Pause to make sure all students are in the correct unit.

Regular time:

کسی: آپ گپاس اسی ف ٹکو کہم لکر ٹن گاہت 45 منٹ ہوں گی۔ ہی اس بی ت آپکو مطل می رودگی گاہی، جب آپ گ پاسلمت حان گ بی ت گ 10 من شباکی ہوں گی۔ آپ ابک ایک فی کشو می رسکتھی ہی۔

For extended time students only:

If students are testing with extended time accommodations, it may be necessary to adjust the amount of time students will have to complete this unit. Refer to the student's accommodations.

کسی:

کسی:

پَ گ پاس اسی فِ شکو کم لکر نی گلق ____گھنٹ ہوں گی. ہی اس ق ت آپکو مطل می رونگھ گئی، جب

پَ گ پاس اسی فِ شکو کم لکر نی گلق ____ ہن شباق ہوں گی. آپ ابکا مکن اکش و محل میں کئی ہی ی استاؤ رکھ اور کی استاؤ رکھ اور کی استاؤ رکھ گئی ہی ۔

آپ اسی فِ شکو کم لکر نی گلت، امرکول گ دن گ اخت امت کی جن ا جہی منا اق تے لسک کئی ہی آپ و بت اور کی گئی ہی ۔

بت اؤر کھ کی جب ____ ہن شبائی رہ جھی گی۔ آپ ابک احک نوکش و جی رسک کئی ہی ۔

Write the starting time and stopping time in the timing box (**Figure 2.0** of the *Spring 2025 Test Administrator Manual* Timing Box Example). Actively proctor while students are testing:

- Redirect students as necessary (Section 2.9.1).
- If technology issues occur during testing, assist students as needed. Follow the protocol in **Section 4.3**, as applicable, if any technology issues cause a disruption.
- Assist students in logging out of TestNav as they complete the unit (Section 4.4).
- Collect test materials as students complete testing (Section 2.10).
- If students have questions about an item, tell them, "Do the best you can." (Section 2.8)
- If students indicate that a test item is not functioning appropriately, refer to **Section 4.3.1.**
- Ensure that any absent students are locked out of the unit.

Instructions for Taking a Break during Testing

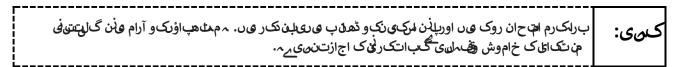
The following are permitted during test administration at the discretion of the TA:

- One stretch break of up to three minutes is allowed for the entire classroom during testing for each unit. The stopping time should be adjusted by no more than three minutes if there is a stretch break.
- Individual restroom breaks are allowed during testing (do not adjust; stop time except for students
 who have frequent breaks in accordance with row 2f of Table 2, Administrative Considerations, in the
 NJSLA and NJGPA Accessibility Features and Accommodations (AF&A) Manual, which is available at
 the New Jersey Assessments Resource Center, located under Educator Resources > Test
 Administration Resources).

TAs must adhere to the following security measures:

- Students must be supervised at all times during breaks.
- Student screens must not be visible to other students.
- Students are not permitted to talk to each other during testing or breaks during testing.
- Students are **not permitted** to use unauthorized electronic devices, play games, or engage in activities that may compromise the validity of the test.

If taking a three-minute stand-and-stretch break during the unit:



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After taking a classroom break, be sure students are seated and device screens are visible.

کسی: آپ اب الإحان دىوارد کشو پى رىس کې يې دى.

Continue to actively proctor while students are testing.

Instructions for When 10 Minutes of Unit Time Remain

When 10 minutes of unit time remain (**Note:** Do not read the following text to students with an extended time accommodation.):

کن ی: پَ گ پاس 10 مِنْ شِبَ^{کِ}افَی می.

Instructions for Ending the Unit

When the unit time is finished, read the following (optional) "Say" box if there are students still actively testing. If a second unit will be administered after a short break, stop the directions after the students submit their final answers. Do not have students log out of TestNav. For the next unit, start at "Find your name..." at the end of the Instructions for Logging In section.

Circulate throughout the room to make sure all students have successfully logged off. To log off, select the "User dropdown menu" at the top right corner and select "Sign out of TestNav." Then, collect student testing tickets and scratch paper. Also, collect any handheld calculators that were used and adhere to the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the New Jersey Assessments Resource Center under **Educator Resources > Test Administration Resources**. Collect printed periodic tables that were used.

- Ensure all students are in **Completed** status for the unit in PearsonAccess^{next} at the end of the unit.
- Return all test materials to your STC. Report any missing materials and absent students.
- Report any testing irregularities to your STC.

If more than one unit is being administered on the same day, allow students to take a short break (e.g., restroom break or stretch break) or extended break (e.g., lunch). Once students have returned and are seated, read the appropriate script to move on to the next unit.

Grade 11 Science

Using the Test Administrator Script

The administration script in this document will be used for all units of the NJSLA—S. The script must be used with the *Spring 2025 Test Administrator Manual*. On the first read-through, Test Administrators (TAs) are required to adhere to this script for administering the NJSLA—S. Read word-for-word the bold instructions in each "Say" box to students. Do not modify or paraphrase the wording in the "Say" boxes. Some of the "Say" boxes are outlined with a dashed line and should be read aloud **only** if they are applicable to the students testing. Some directions may differ slightly by unit and are noted within the administration script. Text that is outside the "Say" boxes includes directions for Test Administrators to follow and should not be read to students.

Grade 11 Science Testing Times and Materials—All Units

Unit	Unit Testing Time	Required Materials	Start Time	Stop Time
Unit 1	60 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 2	60 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 3	60 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time
Unit 4	60 minutes	PencilsScratch paperStudent testing tickets	Write time	Write time

Before students can begin testing, the test session must be started in PearsonAccess^{next}. Additionally, the unit must be unlocked (refer to **Section 4.2** of the *Spring 2025 Test Administrator Manual* for more information). Speak to your School Test Coordinator (STC) to determine who will complete these two tasks prior to testing. TAs must make sure all testing devices are turned on and have the TestNav app open. Make sure all testing devices display the **Sign-In** screen as shown under the Checking Audio section. Make sure headphones are plugged in for all students using text-to-speech and do an audio check prior to launching TestNav.

It is critical to ensure that students have the appropriate accessibility features and accommodations prior to testing. To verify student accessibility features and accommodations, reach out to the School or District Test Coordinator. Refer to **Section 6.1** and **Section 6.2** of the *Spring 2025 Test Administrator Manual* for further instructions on how to check accessibility features and accommodations.

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According to New Jersey Administrative Code (N.J.A.C.) 6A:8-4.1(e), "District boards of education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district." Unauthorized electronic devices can significantly undermine the integrity of test results, thereby compromising a district's ability to evaluate and interpret student performance accurately. Upholding rigorous standards to protect the assessment process ensures that the data used to inform educational initiatives are both valid and reliable.

For any and all technology related issues please refer to **Section 4.3 and 4.3.1** of the *Spring 2025 Test Administrator Manual.*

Test Administrator Script

Instructions for Preparing to Test

آج، آپسطانسکا احتان می گی.

کری:

آپ گ مغیبری وکئنامنظ ورش دب رکق آل تن می موسکتی کال زک رنی، تهذیبی غام هی جنن تصابی را هان اور فاخوی شد کوئینامنظ ورش دب رکق آل تب می اور و فاخوی شد با و فاخوی شد با و فاخوی شد و اور با استان کوئینامنظ ورش دب رکتی آل تا بی شان و با می فاخوی و با می فاخوی و با که و با می فاخوی و با که و با که

If a student raises their hand, collect the electronic device (or follow the school/district policy) and store it until testing for all students has been completed and all secure materials have been collected. Certain electronic devices may be allowed for accommodations purposes only during testing. Please contact your STC immediately if there are questions regarding electronic devices.

Checking Audio (for Students Needing Text-to-Speech Only)

عقه نین نائی کہ آپ گ می ف وزنی گ ان می اور ن می پہنائی . آپ ک ایک و ن اس "Sign In" اسٹان ان ل انی گ کی نین اسٹائی ک کی بی کی نین اسٹائی کے کی جی کی اسٹائی کے حکمات اے Test Audio" "آفیوک جان جی کی ن اسٹائی کی مت خ بکی ستک کی تو کی نیم عسن سرکی می اور آوازی و آرام در سط چ ری ڈ جس ٹکی . آپ آغازی رن گیب عد اس حان می آوازی وی آوازی وی آرام در سط حال می آرام در آرام در سط حال می آرام در سط حال می آرام در آرام در سط حال می آرام در سط حال می آرام در آرام در

کسی:

کی نیم سفی تک و تعتب ات TestNav جی مرسوالی ک علیای جلاب موجود TTS خ فی گ ل در موجود موجی کی دی . پ ژهافتی ک فیت ار اور آوازی وکی می کی ولک رکن گ اختی ارات گ حام لیبٹانی TTS خ فی جی موکی ہی .

A screenshot of the **Test Audio** function is provided. TAs should assist students with audio adjustments as needed.



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Instructions for Logging in

کسی:

Distribute testing tickets, scratch paper, pencils, and approved accessibility and accommodations tools, if needed, for certain students. As an optional item for science, handheld calculators may be provided. Periodic tables may also be distributed if the school has chosen to print them.

Note: Handheld calculators must be handled in accordance with the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the <u>New Jersey Assessments</u>

Resource Center under Educator Resources > Test Administration Resources.

ابىلىن طال بى فى مى اله ح أى كى الهار كى كى الهار كى كى الهار كى ال

کىي:

STUDENT TESTING TICKET

Student: SAMPLE STUDENT

State ID#: 1234567890
Session: Sample Session
Date of Birth: 2010-01-01

Test: Science

You are authorized to take the electronic version of this test. You will be asked to provide the following information in order to access the test on the device. Please wait for the instructions from the test monitor before proceeding.

Select New Jersey in the TestNav Application.

Username: 1111111111 Password: ab1111

(OPTIONAL) Local Testing Device ID:

If a student has the wrong ticket, provide the correct student testing ticket to the student. If the correct student testing ticket is missing, contact your STC.

ابىلناصارفنام درجى، چىسكى آپ گىشك كىكىچ كىمىگىايم.

کسی:

(توقف كريں.)

اس گبع دپاس ورڈ درجیں جس کہ آپ گٹک ٹپر کعل گی ارم.

(توقف كرين.)

اب، "Sign In" ار ظان ان النافي مت خبكى س

(توقف كريي.)

لرکی نگ لوری طئی کونی هی پانانامتال شکی د.گر آپ جونام که هکنوی و م آپکانوی میت وراکرمپانا مناه طعنی د.

کىي:

Circulate throughout the room to make sure all students have successfully logged in. Retype the username and password for a student, if necessary. Passwords are not case-sensitive. If any students do not see their correct name on the login screen, close TestNav, reopen it, and log the students back in with the correct student testing ticket.

Instructions for Administering Each Unit

الآکی ن گ وسط می "Start Test Now") الآحان ابکشویکی در خلد متخبکی د. جب می امرکی ن پر دیگی ن رول دیگرول دیگرول بازک و امریک ن ن روت رتب رسی اس روک و ایک و ا

کسی:

کىي:

کسی:

ى مى آبى كى لىرى ئىپى دەھالتىكا اختتى امىم. اس قىتتىكى ئىشوغنىكى دەن جىبتىك آپىكوىلىسى ئىگونىكى اجى ئىگونىكى ا

الت حان گ دوران،گر آپکوپلن الت ح أی آل کے سوئی قکی سقسیم ک مثرکال تک اسامنا موت ویلن الما هداه علی ی دد تک مول التی التی الت حان گدوران الت حان گسوال تی آن الهائن فی زگ متحق آنی ک مدد تک رسک ورگ التی التی کی مدد نص کی کرسک ورگ التی التی کی می آن کی کرسک ورگ التی التی کی کرسک ورگ التی التی کی کرسک ورگ التی کرسک ورگ التی کرسک ورگ التی کی کرسک ورگ التی کرسک و کرسک ورگ التی کرسک و کرسک ورگ التی کرسک و کرسک

بلنگام چى ككرنى گىبع دىپلىنالملەمىلەطى اور مى آپكو التى حالفى سالگ آؤٹ مونى گطى كىمىتات دورگا. پىدر ھى آپكاطالب عى كا التى ح التى خى ئىل اور لىركى چى چى جە كرونگا. كى كىبار جب آپ التى حالفى سىبالمر مو جىلى كىت و، آپ دىواردالگ اندىرى موسكىك.

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Read from Option A, B, or C based on local policy (contact your STC with any questions).

کسی:

اختیار A:

امتحافه سالگ آؤٹ مو ج فئ گبعد، اقتحان خیم موفقت ک خام کیشه سریعتهی ی اختیار B:

آپ گ اقت حافه سالگ آؤٹ مو ج فئ گبعد هی آپکو ج فئ ک اجازت دورگا.

اختیار C:

آپ گ اقت حافه سالگ آؤٹ مو ج فئ گبعد، آپی فٹ گ خیم مو ج فئت کک کی کات ابی ا کھی اجازت شدم مواد

پڑھ سرکھی ہی ی

کسی: کی آپ گک ولئ سوالت می ؟

Answer any questions.

Instructions for Starting the Test

كىرى: "Start" كىرى. (توقف كرين.) اب آپكوالېحان چى مونا چامن.

Pause to make sure all students are in the correct unit.

Regular time:

کسی: کسی: گ پاسلمت حان گ ق ت گ 10 من شب گلق موں گ. آپ ابک ایک کشوی کرسکتی کی.

For extended time students only:

If students are testing with extended time accommodations, it may be necessary to adjust the amount of time students will have to complete this unit. Refer to the student's accommodations.

اختیار A: پ گ پاس اسی ف ٹکو کم لکر نی گاہت ___گھنٹ ہوں گی. ہی اس ق ت آپکو مطل محرور گھا گئی، جب پ گ پاسلمت حان گ ق ت گ ____ من شباق ہوں گی. آپ ابک امک ف کشو محل محدی ہیں. اختیار B: آپ اسی ف ٹکو کم لکر نی گاہت، امرکول گ دن گ اختیامت ک چنا چلی عنا اق تے لسرکی ہی آپ کو بتاؤرگھ گاگی جب ____ من شباق رہ جھئی گی. آپ ابک احک ن کشو کشو عک رسرکیک ہیں.

Write the starting time and stopping time in the timing box (**Figure 2.0** of the *Spring 2025 Test Administrator Manual* Timing Box Example). Actively proctor while students are testing:

- Redirect students as necessary (Section 2.9.1).
- If technology issues occur during testing, assist students as needed. Follow the protocol in **Section 4.3**, as applicable, if any technology issues cause a disruption.
- Assist students in logging out of TestNav as they complete the unit (Section 4.4).
- Collect test materials as students complete testing (Section 2.10).
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- If students indicate that a test item is not functioning appropriately, refer to **Section 4.3.1.**
- Ensure that any absent students are locked out of the unit.

Instructions for Taking a Break during Testing

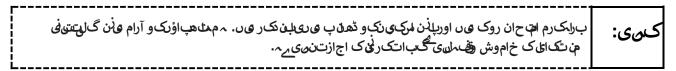
The following are permitted during test administration at the discretion of the TA:

- One stretch break of up to three minutes is allowed for the entire classroom during testing for each unit. The stopping time should be adjusted by no more than three minutes if there is a stretch break.
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TAs must adhere to the following security measures:

- Students must be supervised at all times during breaks.
- Student screens must not be visible to other students.
- Students are **not permitted to talk to each other** during testing or breaks during testing.
- Students are **not permitted** to use unauthorized electronic devices, play games, or engage in activities that may compromise the validity of the test.

If taking a three-minute stand-and-stretch break during the unit:



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After taking a classroom break, be sure students are seated and device screens are visible.



Continue to actively proctor while students are testing.

Instructions for When 10 Minutes of Unit Time Remain

When 10 minutes of unit time remain (**Note:** Do not read the following text to students with an extended time accommodation.):

Instructions for Ending the Unit

When the unit time is finished, read the following (optional) "Say" box if there are students still actively testing. If a second unit will be administered after a short break, stop the directions after the students submit their final answers. Do not have students log out of TestNav. For the next unit, start at "Find your name . . ." at the end of the Instructions for Logging In section.



Circulate throughout the room to make sure all students have successfully logged off. To log off, select the "User dropdown menu" at the top right corner and select "Sign out of TestNav." Then, collect student testing tickets and scratch paper. Also, collect any handheld calculators that were used and adhere to the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources. Collect printed periodic tables that were used.

- Ensure all students are in **Completed** status for the unit in PearsonAccess^{next} at the end of the unit.
- Return all test materials to your STC. Report any missing materials and absent students.
- Report any testing irregularities to your STC.

If more than one unit is being administered on the same day, allow students to take a short break (e.g., restroom break or stretch break) or extended break (e.g., lunch). Once students have returned and are seated, read the appropriate script to move on to the next unit.