

NJSLA–S

New Jersey Student Learning Assessment–Science

2025 Test Administrator Script for Paper-Based Testing

Grades 5, 8, and 11 NJSLA–Science

The 2025 Test Administrator Script for Paper-Based Testing must be used with the *Spring 2025 Test Administrator Manual*.

NJSLA–S PBT 2025

Table of Contents

Grade 5 Science	3
Grade 8 Science	9
Grade 11 Science	15

Grade 5 Science

Using the Test Administrator Script

The administration script in this document will be used for all units of the NJSLA–S. The script must be used with the *Spring 2025 Test Administrator Manual*. On the first read-through, Test Administrators (TAs) are required to adhere to this script for administering the NJSLA–S. Read word-for-word the bold instructions in each “**Say**” box to students. Do not modify or paraphrase the wording in the “**Say**” boxes. Some of the “**Say**” boxes are outlined with a dashed line and should be read aloud **only** if they are applicable to the students testing. Some directions may differ slightly by unit and are noted within the administration script. Text that is outside the “**Say**” boxes includes directions for Test Administrators to follow and should not be read to students.

Grade 5 Science Testing Times and Materials for Paper-Based Testing—All Units

Unit	Unit Testing Time	Required Materials	Start Time	Stop Time
Unit 1	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators 	Write time	Write time
Unit 2	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators 	Write time	Write time
Unit 3	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators 	Write time	Write time
Unit 4	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators 	Write time	Write time

It is critical to ensure that students have the appropriate accessibility features and accommodations prior to testing. To verify student accessibility features and accommodations, reach out to the School or District Test Coordinator. Refer to **Section 6.1** and **Section 6.2** of the *Spring 2025 Test Administrator Manual* for further instructions on how to check accessibility features and accommodations.

According to New Jersey Administrative Code (N.J.A.C.) 6A:8-4.1(e), “District boards of education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district.” Unauthorized electronic devices can significantly undermine the integrity of test results, thereby compromising a district’s ability to evaluate and interpret student

NJSLA–S Grade 5 PBT 2025

performance accurately. Upholding rigorous standards to protect the assessment process ensures that the data used to inform educational initiatives are both valid and reliable.

All student responses recorded in the student’s paper test booklet must be transcribed into TestNav by the posted deadline based on the *NJSLA/NJGPA Accommodated Paper-Tests Procedures* document available at the [New Jersey Assessments Resource Center](#) located under **Educator Resources > Test Administration Resources > Testing Resources**.

For student responses that must first be transcribed into the paper test booklet, follow the steps in **Appendix C: Protocol for the Use of the Scribe Accommodation and for Transcribing Student Responses** in the *New Jersey Accessibility Features and Accommodations (AF&A) Manual*.

Test Administrator Script

Instructions for Preparing to Test

말하세요:	<p>오늘은 과학 평가시험을 치르시게 됩니다.</p> <p>책상에 승인되지 않은 전자 기기를 두어서는 안 됩니다. 전화, 문자 메시지, 사진 촬영 및 인터넷 검색은 허용되지 않습니다. 휴대폰, 블루투스 기기(헤드폰, 마이크) 등 승인되지 않은 전자 기기를 소지하고 계신 분은 전원을 끄고 손을 들어주세요. 시험 진행 중 승인되지 않은 전자 기기를 소지한 것이 발견되면, 시험 점수가 매겨지지 않을 수 있습니다.</p>
--------------	---

If a student raises their hand, collect the electronic device (or follow the school/district policy) and store it until the unit is complete. Certain electronic devices may be allowed for accommodations purposes only during testing. Please contact your School Test Coordinator (STC) immediately if there are questions regarding electronic devices.

말하세요:	<p>시험 자료를 나눠드리는 동안 조용히 앉아 계시기 바랍니다.</p>
--------------	---

Distribute scratch paper, wooden No. 2 pencils, calculators, and approved accessibility and accommodations tools, if needed, for certain students. Then, distribute test booklets.

Note: Handheld calculators must be handled in accordance with the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the [New Jersey Assessments Resource Center](#) under **Educator Resources > Test Administration Resources**.

말하세요:	<p>1 단원인 경우: 시험 책자 상단에 자신의 이름과 성을 적으세요.</p> <p>2, 3, 4단원인 경우: 시험 책자 상단에 자신의 이름과 성이 적혀 있는지 확인하세요.</p>
--------------	--

Make sure all students have written their names on the test booklet. If necessary, assist students with making sure they are using the test booklet that belongs to them.

Instructions for Administering Each Unit:

At the beginning of Unit 1 only, please have students review the sample items to become familiar with the types of questions on the test.

말하세요:	<p>시험 책자 3-4페이지를 열고 샘플 문항을 검토하세요. 그렇게 하면 시험에 나오는 문항 유형에 익숙해지는 데 도움이 될 것입니다. 4페이지 하단에 있는 멈춤 표시 (stop sign) 를 지나치지 마세요. 샘플 문항을 검토했으면 찾아보세요.</p>
--------------	---

NJSLA–S Grade 5 PBT 2025

말하세요:	<p>시험 책자 _____ (해당 단원 기재) 단원의 첫 페이지를 열고, 제가 지시사항을 읽는 동안 잘 따라오시기 바랍니다. 지시할 때까지는 페이지를 넘기지 마세요.</p> <p>오늘은 5학년 New Jersey 학생 학습 평가 – 과학 (NJSLA–S) 시험의 _____ (해당 단원 기재) 단원의 시험을 치르게 됩니다.</p> <p>각 문제를 읽으세요. 그런 다음, 지시에 따라 각 문제에 답하세요. 시험 책자에서 선택한 답에 동그라미를 치세요. 답을 변경해야 하는 경우, 첫 번째 답을 완전히 지워야 합니다.</p> <p>문제에서 자신의 답에 대한 과정을 보여주거나 설명하도록 요구를 받을 경우, 그렇게 해야만 완전한 점수를 받을 수 있습니다. 제공된 공간 내에 작성한 답만 채점이 됩니다.</p> <p>문제에 대한 답을 모를 경우, 다음 문제로 넘어갈 수 있습니다. 일찍 완료하셨다면, 자신의 답과 오로지 이 단원에서 답을 하지 않은 문제들을 검토할 수 있습니다. “Stop sign (멈춤 신호)” 을 지나치지 마세요.</p>
--------------	---

말하세요:	<p>이것으로 시험 책자에 있는 지시 사항을 마칩니다.</p> <p>시험 책자에 “Go On (계속 진행)” 표시가 보이면, 다음 페이지로 넘어갈 수 있습니다. 시험 책자의 “Stop (멈춤)” 표시에 도달하면, 지시가 있을 때까지는 진행하지 마세요.</p>
--------------	--

말하세요:	<p>이 단원을 일찍 끝내고 답을 완전히 확인하신 분은 손을 들어주시면 시험 자료를 회수하겠습니다. 자료가 회수된 후에는, 다시 돌려받으실 수 없습니다.</p>
--------------	---

Read from Option A, B, or C based on local policy. (Contact your STC with any questions.)

말하세요:	<p>A 선택:</p> <p>시험 자료를 회수한 후에는, 시험이 끝날 때까지 조용히 앉아 있습니다.</p> <p>B 선택:</p> <p>시험 자료를 회수한 후에는, 퇴장할 수 있습니다.</p> <p>C 선택:</p> <p>시험 자료를 회수한 후에는, 단원이 끝날 때까지 책이나 기타 허용되는 자료를 읽을 수 있습니다.</p>
--------------	--

말하세요:	질문이 있나요?
--------------	----------

Answer any questions.

Regular time:

말하세요:	이 단원을 완료하는 데 45분이 주어집니다. 시험 시간이 10분 남았을 때 알려드리겠습니다. 지금 시작할 수 있습니다.
--------------	---

For extended time students only:

If students are testing with extended time accommodations, it may be necessary to adjust the amount of time students will have to complete this unit. Refer to the student’s accommodations.

말하세요:	<p>A 선택:</p> <p>이 단원을 완료하는 데 _____ 시간이 주어집니다. 시험 시간이 _____ 분 남으면 알려드리겠습니다. 지금 시작할 수 있습니다.</p> <p>B 선택:</p> <p>학교 수업 종료 시까지, 이 단원을 완료하는 데 필요한 시간만큼 사용할 수 있습니다. 시간이 _____ 분 남았을 때 알려 드리겠습니다. 지금 시작할 수 있습니다.</p>
--------------	---

Write the starting time and stopping time in the timing box (**Figure 2.0** of the *Spring 2025 Test Administrator Manual* Timing Box Example). Actively proctor while students are testing:

- Redirect students as necessary (**Section 2.9.1**).
- Collect test materials as students complete testing (**Section 2.10**).
- If students have questions about an item, tell them, “Do the best you can.” (**Section 2.8**)
- If students indicate that a test item seems irregular, refer to **Section 7.3.1**.

Instructions for Taking a Break during Testing

The following are permitted during test administration at the discretion of the TA:

- One stretch break of up to three minutes is allowed for the entire classroom during testing for each unit. The stopping time should be adjusted by no more than three minutes if there is a stretch break.
- Individual restroom breaks are allowed during testing (do not adjust; stop time except for students who have frequent breaks in accordance with row 2f of Table 2, Administrative Considerations, in the *NJSLA and NJGPA Accessibility Features and Accommodations (AF&A) Manual*, which is available at the [New Jersey Assessments Resource Center](#), located under **Educator Resources > Test Administration Resources**).

NJSLA–S Grade 5 PBT 2025

TAs must adhere to the following security measures:

- Students must be supervised at all times during breaks.
- Test booklets must be closed or covered.
- Students are **not permitted to talk to each other** during testing or breaks during testing.
- Students are **not permitted** to use unauthorized electronic devices, play games, or engage in activities that may compromise the validity of the test.

If taking a three-minute stand-and-stretch break during the unit:

말하세요:	시험을 멈추세요. 연습 용지를 시험 책자에 넣은 후 시험 책자를 덮으세요. 3분간 조용히 스트레칭 휴식을 취하겠습니다. 대화는 허용되지 않습니다.
--------------	---

After taking a classroom break, ensure students open their test booklets and continue testing where they left off.

말하세요:	시험 책자를 열고 시험을 계속 진행하세요.
--------------	-------------------------

Instructions for When 10 Minutes of Unit Time Remain

When 10 minutes of unit time remain (**Note:** Do not read the following text to students with an extended time accommodation.):

말하세요:	10분 남았습니다.
--------------	------------

Continue to actively proctor while students are testing.

Instructions for Ending the Unit

When the unit time is finished, read the following (optional) “**Say**” box if there are students still actively testing.

말하세요:	시험을 멈추세요. 이제 시험 시간이 종료되었습니다. 시험 책자를 덮으세요. 시험 책자에 자신의 이름이 적혀 있는지 확인하세요. 시험 자료를 회수하겠습니다.
--------------	--

- Collect all test materials. Collect any handheld calculators that were used and adhere to the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the [New Jersey Assessments Resource Center](#) under **Educator Resources > Test Administration Resources**.
- Return all test materials to your STC. Report any missing materials and absent students.
- Report any testing irregularities to your STC.

If more than one unit is being administered on the same day, allow students to take a short break (e.g., restroom break or stretch break) or extended break (e.g., lunch). Once students have returned and are seated, read the appropriate script to move on to the next unit.

Grade 8 Science

Using the Test Administrator Script

The administration script in this document will be used for all units of the NJSLA–S. The script must be used with the *Spring 2025 Test Administrator Manual*. On the first read-through, Test Administrators (TAs) are required to adhere to this script for administering the NJSLA–S. Read word-for-word the bold instructions in each “Say” box to students. Do not modify or paraphrase the wording in the “Say” boxes. Some of the “Say” boxes are outlined with a dashed line and should be read aloud **only** if they are applicable to the students testing. Some directions may differ slightly by unit and are noted within the administration script. Text that is outside the “Say” boxes includes directions for Test Administrators to follow and should not be read to students.

Grade 8 Science Testing Times and Materials for Paper-Based Testing—All Units

Unit	Unit Testing Time	Required Materials	Start Time	Stop Time
Unit 1	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time
Unit 2	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time
Unit 3	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time
Unit 4	45 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time

It is critical to ensure that students have the appropriate accessibility features and accommodations prior to testing. To verify student accessibility features and accommodations, reach out to the School or District Test Coordinator. Refer to **Section 6.1** and **Section 6.2** of the *Spring 2025 Test Administrator Manual* for further instructions on how to check accessibility features and accommodations.

NJSLA–S Grade 8 PBT 2025

According to New Jersey Administrative Code (N.J.A.C.) 6A:8-4.1(e), “District boards of education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district.” Unauthorized electronic devices can significantly undermine the integrity of test results, thereby compromising a district’s ability to evaluate and interpret student performance accurately. Upholding rigorous standards to protect the assessment process ensures that the data used to inform educational initiatives are both valid and reliable.

All student responses recorded in the student’s paper test booklet must be transcribed into TestNav by the posted deadline based on the *NJSLA/NJGPA Accommodated Paper-Tests Procedures* document available at the [New Jersey Assessments Resource Center](#) located under **Educator Resources > Test Administration Resources > Testing Resources**.

For student responses that must first be transcribed into the paper test booklet, follow the steps in **Appendix C: Protocol for the Use of the Scribe Accommodation and for Transcribing Student Responses** in the *New Jersey Accessibility Features and Accommodations (AF&A) Manual*.

Test Administrator Script

Instructions for Preparing to Test

말하세요:	<p>오늘은 과학 평가시험을 치르시게 됩니다.</p> <p>책상에 승인되지 않은 전자 기기를 두어서는 안 됩니다. 전화, 문자 메시지, 사진 촬영 및 인터넷 검색은 허용되지 않습니다. 휴대폰, 블루투스 기기(헤드폰, 마이크) 등 승인되지 않은 전자 기기를 소지하고 계신 분은 전원을 끄고 손을 들어주세요. 시험 진행 중 승인되지 않은 전자 기기를 소지한 것이 발견되면, 시험 점수가 매겨지지 않을 수 있습니다.</p>
--------------	---

If a student raises their hand, collect the electronic device (or follow the school/district policy) and store it until the unit is complete. Certain electronic devices may be allowed for accommodations purposes only during testing. Please contact your School Test Coordinator (STC) immediately if there are questions regarding electronic devices.

말하세요:	시험 자료를 나눠드리는 동안 조용히 앉아 계시기 바랍니다.
--------------	----------------------------------

Distribute scratch paper, wooden No. 2 pencils, calculators, periodic tables, and approved accessibility and accommodations tools, if needed, for certain students. Then, distribute test booklets.

Note: Handheld calculators must be handled in accordance with the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the [New Jersey Assessments Resource Center](#) under **Educator Resources > Test Administration Resources**.

말하세요:	<p>1 단원인 경우: 시험 책자 상단에 자신의 이름과 성을 적으세요.</p> <p>2, 3, 4 단원인 경우: 시험 책자 상단에 자신의 이름과 성이 적혀 있는지 확인하세요.</p>
--------------	---

Make sure all students have written their names on the test booklet. If necessary, assist students with making sure they are using the test booklet that belongs to them.

Instructions for Administering Each Unit:

At the beginning of Unit 1 only, please have students review the sample items to become familiar with the types of questions on the test.

말하세요:	<p>시험 책자 3-4페이지를 열고 샘플 문항을 검토하세요. 그렇게 하면 시험에 나오는 문항 유형에 익숙해지는 데 도움이 될 것입니다. 4페이지 하단에 있는 멈춤 표시 (stop sign) 를 지나치지 마세요. 샘플 문항을 검토했으면 찾아보세요.</p>
--------------	---

NJSLA–S Grade 8 PBT 2025

말하세요:	<p>시험 책자 _____ (해당 단원 기재) 단원의 첫 페이지를 열고, 제가지시사항을 읽는 동안 잘 따라오시기 바랍니다. 지시할 때까지는 페이지를 넘기지 마세요.</p> <p>오늘은 8학년 New Jersey 학생 학습 평가 – 과학 (NJSLA–S) 시험의 _____ (해당 단원 기재) 단원의 시험을 치르게 됩니다.</p> <p>각 문제를 읽으세요. 그런 다음, 지시에 따라 각 문제에 답하세요. 시험 책자에서 선택한 답에 동그라미를 치세요. 답을 변경해야 하는 경우, 첫 번째 답을 완전히 지워야 합니다.</p> <p>문제에서 자신의 답에 대한 과정을 보여주거나 설명하도록 요구를 받을 경우, 그렇게 해야만 완전한 점수를 받을 수 있습니다. 제공된 공간 내에 작성한 답만 채점이 됩니다.</p> <p>문제에 대한 답을 모를 경우, 다음 문제로 넘어갈 수 있습니다. 일찍 완료하셨다면, 자신의 답과 오로지 이 단원에서 답을 하지 않은 문제들을 검토할 수 있습니다. “Stop sign (멈춤 신호)”을 지나치지 마세요.</p>
--------------	---

말하세요:	<p>이것으로 시험 책자에 있는 지시 사항을 마칩니다.</p> <p>시험 책자에 “Go On (계속 진행)” 표시가 보이면, 다음 페이지로 넘어갈 수 있습니다. 시험 책자의 “Stop (멈춤)” 표시에 도달하면, 지시가 있을 때까지는 진행하지 마세요.</p>
--------------	--

말하세요:	<p>이 단원을 일찍 끝내고 답을 완전히 확인하신 분은 손을 들어주시면 시험 자료를 회수하겠습니다. 자료가 회수된 후에는, 다시 돌려받으실 수 없습니다.</p>
--------------	---

Read from Option A, B, or C based on local policy. (Contact your STC with any questions.)

말하세요:	<p>A 선택:</p> <p>시험 자료를 회수한 후에는, 시험이 끝날 때까지 조용히 앉아 있습니다.</p> <p>B 선택:</p> <p>시험 자료를 회수한 후에는, 퇴장할 수 있습니다.</p> <p>C 선택:</p> <p>시험 자료를 회수한 후에는, 단원이 끝날 때까지 책이나 기타 허용되는 자료를 읽을 수 있습니다.</p>
--------------	--

말하세요:	질문이 있나요?
--------------	----------

Answer any questions.

Regular time:

말하세요:	이 단원을 완료하는 데 45분이 주어집니다. 시험 시간이 10분 남았을 때 알려드리겠습니다. 지금 시작할 수 있습니다.
--------------	---

For extended time students only:

If students are testing with extended time accommodations, it may be necessary to adjust the amount of time students will have to complete this unit. Refer to the student’s accommodations.

말하세요:	<p>A 선택:</p> <p>이 단원을 완료하는 데 _____ 시간이 주어집니다. 시험 시간이 _____ 분 남으면 알려드리겠습니다. 지금 시작할 수 있습니다.</p> <p>B 선택:</p> <p>학교 수업 종료 시까지, 이 단원을 완료하는 데 필요한 시간만큼 사용할 수 있습니다. 시간이 _____ 분 남았을 때 알려 드리겠습니다. 지금 시작할 수 있습니다.</p>
--------------	---

Write the starting time and stopping time in the timing box (**Figure 2.0** of the *Spring 2025 Test Administrator Manual* Timing Box Example). Actively proctor while students are testing:

- Redirect students as necessary (**Section 2.9.1**).
- Collect test materials as students complete testing (**Section 2.10**).
- If students have questions about an item, tell them, “Do the best you can.” (**Section 2.8**)
- If students indicate that a test item seems irregular, refer to **Section 7.3.1**.

Instructions for Taking a Break during Testing

The following are permitted during test administration at the discretion of the TA:

- One stretch break of up to three minutes is allowed for the entire classroom during testing for each unit. The stopping time should be adjusted by no more than three minutes if there is a stretch break.
- Individual restroom breaks are allowed during testing (do not adjust; stop time except for students who have frequent breaks in accordance with row 2f of Table 2, Administrative Considerations, in the *NJSLA and NJGPA Accessibility Features and Accommodations (AF&A) Manual*, which is available at the [New Jersey Assessments Resource Center](#), located under **Educator Resources > Test Administration Resources**).

NJSLA–S Grade 8 PBT 2025

TAs must adhere to the following security measures:

- Students must be supervised at all times during breaks.
- Test booklets must be closed or covered.
- Students are **not permitted to talk to each other** during testing or breaks during testing.
- Students are **not permitted** to use unauthorized electronic devices, play games, or engage in activities that may compromise the validity of the test.

If taking a three-minute stand-and-stretch break during the unit:

말하세요:	시험을 멈추고 연습 용지를 시험 책자에 넣은 후 시험 책자를 덮으세요. 3분간 조용히 스트레칭 휴식을 취하겠습니다. 대화는 허용되지 않습니다.
--------------	---

After taking a classroom break, ensure students open their test booklets and continue testing where they left off.

말하세요:	시험 책자를 열고 시험을 계속 진행하세요.
--------------	-------------------------

Instructions for When 10 Minutes of Unit Time Remain

When 10 minutes of unit time remain (**Note:** Do not read the following text to students with an extended time accommodation.):

말하세요:	10분 남았습니다.
--------------	------------

Continue to actively proctor while students are testing.

Instructions for Ending the Unit

When the unit time is finished, read the following (optional) “**Say**” box if there are students still actively testing.

말하세요:	시험을 멈추세요. 이제 시험 시간이 종료되었습니다. 시험 책자를 덮으세요. 시험 책자에 자신의 이름이 적혀 있는지 확인하세요. 시험 자료를 회수하겠습니다.
--------------	---

- Collect all test materials. Collect any handheld calculators that were used and adhere to the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the [New Jersey Assessments Resource Center](#) under **Educator Resources > Test Administration Resources**.
- Return all test materials to your STC. Report any missing materials and absent students.
- Report any testing irregularities to your STC.

If more than one unit is being administered on the same day, allow students to take a short break (e.g., restroom break or stretch break) or extended break (e.g., lunch). Once students have returned and are seated, read the appropriate script to move on to the next unit.

Grade 11 Science

Using the Test Administrator Script

The administration script in this document will be used for all units of the NJSLA–S. The script must be used with the *Spring 2025 Test Administrator Manual*. On the first read-through, Test Administrators (TAs) are required to adhere to this script for administering the NJSLA–S. Read word-for-word the bold instructions in each “**Say**” box to students. Do not modify or paraphrase the wording in the “**Say**” boxes. Some of the “**Say**” boxes are outlined with a dashed line and should be read aloud **only** if they are applicable to the students testing. Some directions may differ slightly by unit and are noted within the administration script. Text that is outside the “**Say**” boxes includes directions for Test Administrators to follow and should not be read to students.

Grade 11 Science Testing Times and Materials for Paper-Based Testing—All Units

Unit	Unit Testing Time	Required Materials	Start Time	Stop Time
Unit 1	60 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time
Unit 2	60 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time
Unit 3	60 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time
Unit 4	60 minutes	<ul style="list-style-type: none"> • Test booklets • Pencils • Scratch paper • Calculators • Periodic tables 	Write time	Write time

It is critical to ensure that students have the appropriate accessibility features and accommodations prior to testing. To verify student accessibility features and accommodations, reach out to the School or District Test Coordinator. Refer to **Section 6.1** and **Section 6.2** of the *Spring 2025 Test Administrator Manual* for further instructions on how to check accessibility features and accommodations.

NJSLA–S Grade 11 PBT 2025

According to New Jersey Administrative Code (N.J.A.C.) 6A:8-4.1(e), “District boards of education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district.” Unauthorized electronic devices can significantly undermine the integrity of test results, thereby compromising a district’s ability to evaluate and interpret student performance accurately. Upholding rigorous standards to protect the assessment process ensures that the data used to inform educational initiatives are both valid and reliable.

All student responses recorded in the student’s paper test booklet must be transcribed into TestNav by the posted deadline based on the *NJSLA/NJGPA Accommodated Paper-Tests Procedures* document available at the [New Jersey Assessments Resource Center](#) located under **Educator Resources > Test Administration Resources > Testing Resources**.

For student responses that must first be transcribed into the paper test booklet, follow the steps in **Appendix C: Protocol for the Use of the Scribe Accommodation and for Transcribing Student Responses** in the *New Jersey Accessibility Features and Accommodations (AF&A) Manual*.

Test Administrator Script

Instructions for Preparing to Test

말하세요:	<p>오늘은 과학 평가시험을 치르시게 됩니다.</p> <p>책상에 승인되지 않은 전자 기기를 두어서는 안 됩니다. 전화, 문자 메시지, 사진 촬영 및 인터넷 검색은 허용되지 않습니다. 휴대폰, 블루투스 기기(헤드폰, 마이크) 등 승인되지 않은 전자 기기를 소지하고 계신 분은 전원을 끄고 손을 들어주세요. 시험 진행 중 승인되지 않은 전자 기기를 소지한 것이 발견되면, 시험 점수가 매겨지지 않을 수 있습니다.</p>
--------------	---

If a student raises their hand, collect the electronic device (or follow the school/district policy) and store it until the unit is complete. Certain electronic devices may be allowed for accommodations purposes only during testing. Please contact your School Test Coordinator (STC) immediately if there are questions regarding electronic devices.

말하세요:	<p>시험 자료를 나눠드리는 동안 조용히 앉아 계시기 바랍니다.</p>
--------------	---

Distribute scratch paper, wooden No. 2 pencils, calculators, periodic tables, and approved accessibility and accommodations tools, if needed, for certain students. Then, distribute test booklets.

Note: Handheld calculators must be handled in accordance with the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the [New Jersey Assessments Resource Center](#) under **Educator Resources > Test Administration Resources**.

말하세요:	<p>1 단원인 경우: 시험 책자 상단에 자신의 이름과 성을 적으세요.</p> <p>2, 3, 4단원인 경우: 시험 책자 상단에 자신의 이름과 성이 적혀 있는지 확인하세요.</p>
--------------	--

Make sure all students have written their names on the test booklet. If necessary, assist students with making sure they are using the test booklet that belongs to them.

Instructions for Administering Each Unit:

At the beginning of Unit 1 only, please have students review the sample items to become familiar with the types of questions on the test.

말하세요:	<p>시험 책자 3-4페이지를 열고 샘플 문항을 검토하세요. 그렇게 하면 시험에 나오는 문항 유형에 익숙해지는 데 도움이 될 것입니다. 4페이지 하단에 있는 멈춤 표시 (stop sign) 를 지나치지 마세요. 샘플 문항을 검토했으면 찾아보세요.</p>
--------------	---

NJSLA–S Grade 11 PBT 2025

말하세요:	<p>시험 책자 _____ (해당 단원 기재) 단원의 첫 페이지를 열고, 제가 지시사항을 읽는 동안 잘 따라오시기 바랍니다. 지시할 때까지는 페이지를 넘기지 마세요.</p> <p>오늘은 11학년 New Jersey 학생 학습 평가 – 과학 (NJSLA–S) 시험의 _____ (해당 단원 기재) 단원의 시험을 치르게 됩니다.</p> <p>각 문제를 읽으세요. 그런 다음, 지시에 따라 각 문제에 답하세요. 시험 책자에서 선택한 답에 동그라미를 치세요. 답을 변경해야 하는 경우, 첫 번째 답을 완전히 지워야 합니다.</p> <p>문제에서 자신의 답에 대한 과정을 보여주거나 설명하도록 요구를 받을 경우, 그렇게 해야만 완전한 점수를 받을 수 있습니다. 제공된 공간 내에 작성한 답만 채점이 됩니다.</p> <p>문제에 대한 답을 모를 경우, 다음 문제로 넘어갈 수 있습니다. 일찍 완료하셨다면, 자신의 답과 오로지 이 단원에서 답을 하지 않은 문제들을 검토할 수 있습니다. “Stop sign (멈춤 신호)”을 지나치지 마세요.</p>
--------------	---

말하세요:	<p>이것으로 시험 책자에 있는 지시 사항을 마칩니다.</p> <p>시험 책자에 “Go On (계속 진행)” 표시가 보이면, 다음 페이지로 넘어갈 수 있습니다. 시험 책자의 “Stop (멈춤)” 표시에 도달하면, 지시가 있을 때까지는 진행하지 마세요.</p>
--------------	--

말하세요:	<p>이 단원을 일찍 끝내고 답을 완전히 확인하신 분은 손을 들어주시면 시험 자료를 회수하겠습니다. 자료가 회수된 후에는, 다시 돌려받으실 수 없습니다.</p>
--------------	---

Read from Option A, B, or C based on local policy. (Contact your STC with any questions.)

말하세요:	<p>A 선택:</p> <p>시험 자료를 회수한 후에는, 시험이 끝날 때까지 조용히 앉아 있습니다.</p> <p>B 선택:</p> <p>시험 자료를 회수한 후에는, 퇴장할 수 있습니다.</p> <p>C 선택:</p> <p>시험 자료를 회수한 후에는, 단원이 끝날 때까지 책이나 기타 허용되는 자료를 읽을 수 있습니다.</p>
--------------	---

말하세요:	질문이 있나요?
--------------	----------

Answer any questions.

Regular time:

말하세요:	이 단원을 완료하는 데 60분이 주어집니다. 시험 시간이 10분 남았을 때 알려드리겠습니다. 지금 시작할 수 있습니다.
--------------	---

For extended time students only:

If students are testing with extended time accommodations, it may be necessary to adjust the amount of time students will have to complete this unit. Refer to the student’s accommodations.

말하세요:	<p>A 선택:</p> <p>이 단원을 완료하는 데 _____ 시간이 주어집니다. 시험 시간이 _____ 분 남으면 알려드리겠습니다. 지금 시작할 수 있습니다.</p> <p>B 선택:</p> <p>학교 수업 종료 시까지, 이 단원을 완료하는 데 필요한 시간만큼 사용할 수 있습니다. 시간이 _____ 분 남았을 때 알려 드리겠습니다. 지금 시작할 수 있습니다.</p>
--------------	---

Write the starting time and stopping time in the timing box (**Figure 2.0** of the *Spring 2025 Test Administrator Manual* Timing Box Example). Actively proctor while students are testing:

- Redirect students as necessary (**Section 2.9.1**).
- Collect test materials as students complete testing (**Section 2.10**).
- If students have questions about an item, tell them, “Do the best you can.” (**Section 2.8**)
- If students indicate that a test item seems irregular, refer to **Section 7.3.1**.

Instructions for Taking a Break during Testing

The following are permitted during test administration at the discretion of the TA:

- One stretch break of up to three minutes is allowed for the entire classroom during testing for each unit. The stopping time should be adjusted by no more than three minutes if there is a stretch break.
- Individual restroom breaks are allowed during testing (do not adjust; stop time except for students who have frequent breaks in accordance with row 2f of Table 2, Administrative Considerations, in the *NJSLA and NJGPA Accessibility Features and Accommodations (AF&A) Manual*, which is available at the [New Jersey Assessments Resource Center](#), located under **Educator Resources > Test Administration Resources**).

NJSLA–S Grade 11 PBT 2025

TAs must adhere to the following security measures:

- Students must be supervised at all times during breaks.
- Test booklets must be closed or covered.
- Students are **not permitted to talk to each other** during testing or breaks during testing.
- Students are **not permitted** to use unauthorized electronic devices, play games, or engage in activities that may compromise the validity of the test.

If taking a three-minute stand-and-stretch break during the unit:

말하세요:	시험을 멈추세요. 연습 용지를 시험 책자에 넣은 후 시험 책자를 덮으세요. 3분간 조용히 스트레칭 휴식을 취하겠습니다. 대화는 허용되지 않습니다.
--------------	---

After taking a classroom break, ensure students open their test booklets and continue testing where they left off.

말하세요:	시험 책자를 열고 시험을 계속 진행하세요.
--------------	-------------------------

Instructions for When 10 Minutes of Unit Time Remain

When 10 minutes of unit time remain (**Note:** Do not read the following text to students with an extended time accommodation.):

말하세요:	10분 남았습니다.
--------------	------------

Continue to actively proctor while students are testing.

Instructions for Ending the Unit

When the unit time is finished, read the following (optional) “**Say**” box if there are students still actively testing.

말하세요:	시험을 멈추세요. 이제 시험 시간이 종료되었습니다. 시험 책자를 덮으세요. 시험 책자에 자신의 이름이 적혀 있는지 확인하세요. 시험 자료를 회수하겠습니다.
--------------	---

- Collect all test materials. Collect any handheld calculators that were used and adhere to the policies outlined in the *Spring 2025 Test Administrator Manual* and in the *Calculator Policy*, which are available on the [New Jersey Assessments Resource Center](#) under **Educator Resources > Test Administration Resources**.
- Return all test materials to your STC. Report any missing materials and absent students.
- Report any testing irregularities to your STC.

If more than one unit is being administered on the same day, allow students to take a short break (e.g., restroom break or stretch break) or extended break (e.g., lunch). Once students have returned and are seated, read the appropriate script to move on to the next unit.